

HOSTEL LEAVE PERMISSION FORM

1. Student Name: _____
2. Semester / Branch: _____
3. Room No.: _____
4. Mobile No.: _____
5. Date of Departure: _____ Time: _____
6. Date of Return: _____ Time: _____
7. Reason for Leave: _____
8. Address during period of leave:

Student Declaration

I assure that I will return to the hostel on the mentioned date and time and will follow all hostel rules. Also I shall not claim attendance for my absence from classes during the said period. I also assure that I will go to the mentioned address and parents/ guardians have consented for this.

Student Signature: _____ Date: _____

For Warden/Supdt. Office

Parent Consent: Yes/No

Parent Contact No.: _____

Name of Parent: _____

Permission Granted / Not Granted

Warden/Supdt. Name: _____

Signature: _____

Date: _____

Gate Pass

1. Student Name: _____
2. Semester / Branch: _____
3. Date of Departure: _____ Time: _____
4. Date of Return: _____ Time: _____

Warden/Supdt. Signature